

DEBENHAM PARISH COUNCIL

Chair: Cllr F Winrow-Giffin

Email: parish.clerk@debenhamparishcouncil.org

Signed... 

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Chair 11 March 2025

All Parish Councillors are summoned to attend a meeting of the Council to be held on Monday 17 March 2025, 7.00pm at Dove Cottage, High Street, Debenham. Parishioners are also invited to attend.

AGENDA

Chair's announcement:

Welcome to this meeting of the Debenham Parish Council. The Council, members of the public and the press may record/film this meeting when the public and the press are not lawfully excluded. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk. Please switch all mobile phones off or to silent. May I remind all those present to be courteous and not to have private conversations whilst the meeting is in progress. Thank you.

DPC/25/260: **To consider Apologies for Absence**

DPC/25/261: **Declarations of Interest with regards to items on the agenda**

DPC/25/262: **Public Participation section** (meeting open for 10 minutes)

DPC/25/263: **Reports**

- a. District Councillor's report
- b. County Councillor's report

DPC/25/264: **To approve Minutes of the meeting held 17 January 2025**

DPC/25/265: **Action Plan of Outstanding Matters**

DPC/25/266: **PLANNING: to consider planning applications for recommendation to Mid Suffolk**

District Council:

- **DC/24/05524** Householder Application - Erection of a single storey side extension. Bellwell Farm, Bellwell Lane, Debenham, Stowmarket Suffolk IP14 6JG
- **DC/24/04045** Planning Application. Erection of a self-build dwelling and retention of the existing barn for agricultural purposes on land at the 2 Fields site. Land Adjacent To Maltings Farm, Low Road, Debenham, IP14 6BJ
- **DC/25/00688** Proposal: Application for Listed Building Consent - Installation of Flood Protection measures Location: Kiln Cottage, 8 Low Road, Debenham, Stowmarket Suffolk IP14 6QU
- **DC/24/05559** Proposal: Planning Application. Construction of a flood attenuation embankment and three new permanent water bodies. Location: Land North Of Bakers Lane, Winston, Suffolk.
- **DC/24/02590** Proposal: Discharge of Conditions Application. Condition 5 (Materials) and Condition 7 (Biodiversity Enhancement Layout) Location: Old Hall Farm Barn, Roamwood Green Lane, Debenham, Stowmarket Suffolk IP14 6NP
- **DC/23/05310** Proposal: Discharge of Conditions Application. Condition 5 (Details of Wall, Cladding and Finish) Location: 5 Gracechurch Street, Debenham, Stowmarket, Suffolk IP14 6RA

DPC/25/267: DECISION/S TO NOTE:

- **Decision: Appeal Ref: APP/W3520/W/24/3346173** The Angel, 5 High Street, Debenham, Stowmarket IP14 6QL. Decision - The appeal is dismissed.
- **Decision: Costs application in relation to Appeal Ref: APP/W3520/W/24/3346173** The Angel, 5 High Street, Debenham, Stowmarket IP14 6QL. Decision - The application for an award of costs is refused.

DPC/25/268: Barleyfields, Aspall Road – report on completion of footpath Aspall Road and completion of hedging/fencing at Recreation Ground/Cemetery boundary

DPC/25/269: Finance and Administration

1. To approve accounts for payment and to note receipts and bank balances/reconciliations
2. Finance Working Group:
 - i. RFO report including accounts to end February 2025
 - ii. Cil Funding report update
 - iii. Update on Dove Cottage WiFi connection renewal
3. Employment Appeals Working Group – to approve Terms of Reference
4. Parish Council Bier – report on contact with Bressingham Museum
5. To review channels on Slack and add extra Admin person
6. To consider a Debenham Day 2025
7. To review Parish Council website to ensure only one site exists
8. To review all existing Committees and Working Groups

Committees, Working Groups and Representatives Reports

DPC/25/270: Debenham Neighbourhood Plan Review

DPC/25/271: Allotments

DPC/25/272: Recreation Ground

DPC/25/273: Emergency Plan Report

DPC/25/274: Flooding: 1. Report on proposed meeting arrangements with Suffolk CC & Environment Agency Flood Teams following s.19 report
2. Report on flood at cemetery: to consider Suffolk CC Flood Team recommended action

DPC/25/275: Dog Bin emptying – report on bins emptied by MSDC and/or Village Warden

DPC/25/276: Update on Village Tree / Hedge works

DPC/25/277: Report from Woodland meeting

DPC/25/278: Highways:

1. Report on waste collection of bins at Cross Green following report to Public Realm
2. Parking at High Street/Cross Green pavement
3. Report on proposed Traffic Regulation Order (TRO)
4. To consider White Gates at village entry speed signs

DPC/25/279: **To consider correspondence received** (correspondence circulated to members ahead of the meeting or included on the agenda for consideration):

1. Email from parishioner on Ipswich Road concerning pot-hole remedial work

DPC/25/280: **To receive any report from Councillors/requests for addition to a future agenda** (no decision can be made unless exempt or under delegated power)

DPC/25/281: **Date of next Parish Council meeting – Monday 14 April 2025, 7pm at Dove Cottage, High Street, Debenham**

DPC/25/282 – To consider the temporary exclusion of the public and press: That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.

DPC/25/283 – to consider parishioner correspondence

DPC/25/284– Employment Committee Report