

DEBENHAM PARISH COUNCIL

Chair: Mr S Palframan

Clerk: Mrs D Bedwell

Telephone: Clerk 01473 787861 debenham.pc@btinternet.com

October 11th 2017.

All Parish Councillors are required to attend the Parish Council Meeting of the Debenham Parish Council to be held on Monday 16th October 2017, at 7.30pm at Dove Cottage, Debenham. All parishioners are also invited to attend. The meeting will be open to the public and any parishioner wishing to raise a matter should speak at items 4 and 11.

pp Clerk

AGENDA

1. Apologies for absence	7.30
2. Declarations of interest with regard to items on the agenda and additions to register	7.35
3. Reports 3.1 District Councillor's report 3.2 County Councillor's report	7.35
4. Suspension of standing orders: <i>Meeting open for 5 minutes to allow members of the public to speak</i> Meeting open	7.45
5. To approve the following minutes: Ordinary meeting held 18th September 2017	7.50
6. Neighbourhood Plan 6.1 To consider AECOM report and agree response 6.2 To consider and approve the wording on the NP for strategic sites 6.3 To consider draft responses to the emerging joint Local Plan consultation 6.4 Meetings with developers-update	7.55
7. Finance and Administration: 7.1 To consider and approve accounts for payment and note receipts and bank balances 7.2 To consider application for funding from the Debenham Leisure Centre towards the fireworks event 7.3 To consider application for funding from the Debenham First Responders towards the replacement of equipment 7.4 To approve FAWG recommendations regarding the accounts for the first and second quarters 2017/2018 7.5 Preparation for the 2018/2019 budget and precept, including new costs centres addition (ie Emergency Plan Contingency, Asset Purchase) 7.6 To approve FAWG's recommendations regarding the External Auditor's report 7.7 To approve Barclays bank mandate changes (due to time lapse since last resolution) 7.8 Update on "Slack" 7.9 To approve FAWG's recommendation regarding the meeting dates for 2018 7.10 To consider and approve Christmas arrangements for 2017, including expenditure under S145	8.15
8. Planning matters 8.1 Applications received for recommendation to MSDC: None received as at 11 October 2017 8.2 To note Approvals/Refusals: 8.2.1 DC/17/0403 48 High Street - Retrospective planning application for replacement of gallery front windows and entrance door- Planning Application Refused . 8.2.2 DC/17/1430 10 Cross Green - Construction of front driveway, erection of a two-bedroom holiday let following demolition of garage- Planning Permission Granted 8.3 Planning Correspondence, including update on Cherry Tree (application 04036/17) and Stonham Barns (application 3150/15)	8.35
9. Clerk's slot, including Action List and Suffolk Code of Conduct (2014) training	8.40
10. Committees and working groups: To receive reports and consider any actions needed: 10.1 Cemetery: Including, disposal of cuttings at a vacant allotment plot 10.2 Website 10.3 Play areas 10.4 Trees and Greens:	8.50

10.4.1 To consider quote for additional works to trees on Low Road 10.4.2 Parishioners' letter re overgrown trees near Cross Green-update 10.4.3 Horse Chestnut tree on Cross Green-update 10.4.4 Village sign maintenance 10.4.5 Benches around Debenham in need of maintenance 10.5 Highways: 10.5.1 Footpath from "Webster's" to "Ruby and the Angel" 10.5.2 SCC Highways update re. reporting facilities 10.5.3 Lock Close parking 10.6 Woodland 10.7 Street furniture / public toilets 10.8 Emergency Plan: To ratify small increase in printing costs agreed at the previous meeting 10.9 Litter and waste matters	
11. Suspension of Standing Orders Meeting open to the Public for 5 minutes	9.05
12. To note any further correspondence not already circulated to members or included on the agenda for consideration.	9.10
13. Chair's urgent business: any items not on this agenda but of such urgency as to merit, in the Chair's opinion, immediate action	9.10
14. To receive reports from councillors / requests for additions to the next agenda	9.10
15. Date of next meeting: To consider changing the date of the next meeting from November 20 th to November 27th	9.15
Temporary exclusion of press and public: <i>That pursuant to the Public Bodies (Admission at meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed</i>	
16. Rent/Lease agreements, Contracts and Tenders: Including- To consider and approve contract specification and tender notice	9.15
17. Employment Committee: To agree date of next meeting and receive clerk's update	9.25