

Minutes of a meeting of the Debenham Parish Council Neighbourhood Plan Delivery Committee held on Wednesday, 28th March 2018 at 7.00pm at the Fire Station, Low Road, Debenham.

Present (members): Cllr S Palframan (Chairman), Cllr R Blackwell, Cllr S Phipps, Cllr M Hammond, Cllr J Baldwin, Mr R Tallowin and Mrs D Bedwell (Clerk).

Present (non-members): District Cllr K Guthrie.

- 1. To receive apologies for absence:** None received.
- 2. To receive declarations of interest:** None received. Cllr M Hammond had been granted dispensation by full Council to *“to vote on the Neighbourhood Plan and to participate in any meetings with MSDC and other statutory bodies that relate to the NP and /or development proposals / policies for Debenham that are addressed in the NP”*.
- 3. To approve the minutes of the meeting held 13th February 2018:** Deferred.
- 4. Outcomes from meeting with MSDC & Actions:** There was a general agreement that the meeting had been very positive and those who had been in attendance gave remaining members a precis of what had been discussed. Unfortunately, there had been no representation from SCC Highways and this remained an area of concern to be discussed at a future meeting. Members also agreed that Mr Philip Isbell should be thanked by the Parish Council for facilitating and chairing the meeting.
- 5. Outcomes from Reg 14 consultation - task delegations:** The up to date document had been circulated to members ahead of the meeting. A number of suggestions were discussed and agreed by members. One of the points agreed was that historical data rather than future estimates should be used to calculate housing “windfalls” -Cllr S Palframan to amend. A further addition to the Anglian Water comment put forward by Cllr R Blackwell was also agreed. Cllr S Palframan to finalise the log ahead of the next meeting.
- 6. SEA update:** Some issues were raised which would need further consideration, including:
 - The 82% commuters figure had not been included
 - Baseline for pedestrian safety
 - SCC views on archaeological sitesIt was agreed that the consultants should be allowed to read our consultation log without the responses received and an update to be received within a week’s time. Cllr S Palframan to follow up.
- 7. Consultation responses - PC recommendations:** This matter had already been covered in some detail and would be included in the next PC agenda for approval.

8. To receive update on other related matters and agree any immediate actions: It was mentioned that although parking had been raised in the NP process, no solution had been put forward and that it might be helpful to include a brief list of options the DPC may be able to explore, such as the URC conversion , the extension of the Rec car park, parking restrictions, etc.

The Parish Council would have to first determine where growth would be in order to decide the order of priorities and types of measures which could be undertaken. It was understood that whatever solutions were found, they would not please everyone and that what the Parish Council could hope to achieve would possibly just alleviate the problem.

9. Matters for addition on the next agenda: Cllr S Phipps asked for a landscaping section to be added to the next agenda.

10. Date of next meeting: 11th April 2018 (same venue if possible).

District Cllr K Guthrie thanked members for the invitation to attend this meeting.

With no further matters to be transacted, the meeting ended at 8.00pm