

Minutes of a meeting of the Debenham Parish Council held on Monday, 15th February 2016 at 7:30 at Dove Cottage, Debenham.

Present: Cllr S Palframan (Chairman), Cllr R Blackwell, Cllr L Cockerton, Cllr M Loveridge, Cllr A Cushion, Cllr J Feeney-Howells, Cllr G Helm, Cllr F Winrow-Giffin, Cllr J Baldwin, District Cllr K Guthrie, and three members of the public, one of whom was attending as a prospective new member of the council, Karen Murray.

1. Apologies for absence, including to note resignation of Cllr R Bowers-Brown.

Cllr R Bowers-Brown resignation was noted and apologies accepted from Dina Bedwell (Clerk) and Cllr S Phipps.

2. Declarations of interest with regard to items on the agenda and additions to register:

Cllr J Baldwin declared a non-pecuniary interest on item 18.

3. Reports:

3.1 No Police report had been received.

3.2 District Councillor's report: Cllr K Guthrie's report had been circulated to members ahead of the meeting and was updated by District Cllr K Guthrie. Particular reference was made to the item around 'devolution' which is a very topical subject at present. This was an evolving situation.

3.3 County Councillor's report: A report had been circulated to members ahead of the meeting and was noted.

4. Suspension of standing orders: Meeting open for 5 minutes to allow members of the public to speak: Meeting open:

There were no comments received from the public present.

5. To approve Minutes of the meeting held 18 January 2016.

As the clerk was not present this item was deferred until the next meeting.

6. Finance and Administration:

6.1 To approve the accounts for payment. Accounts (as below) were proposed by Cllr Winrow Giffin and seconded by Cllr Feeney-Howells and passed unanimously.

Payments PC:

1. Clerk salary February 2016	£1,073.10
2. HMRC tax and NI for February 2016	£494.40
3. Startafresh charges (January 2016)	£632.44
4. Itgen- website editor	£100.00
5. M Sillett (street warden)	£486.70
6. G Sillett (street warden)	£322.26
7. Anglian Water public conveniences (24.09.15 to 15.12.15)	£1329.76
8. N C Moyce (repairs to noticeboard windows)	£584.10
9. Haven Graphics (allotment signs)	£384.00

Receipts:

1. Allotment rent plot 14	£31.20
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6.2 To consider application for a donation towards the DLC fireworks event in 2015.

Proposed that an early application be submitted for this year as we are unable to fund events retrospectively. Proposed by Cllr Winrow Giffin and seconded by Cllr Cushion and passed unanimously.

- 6.3 To consider the appointment of a Parish Councillor to be put forward as a candidate for the position of Trustee of the DLC board of trustees.

Two councillors expressed an interest in the position. Cllr Loveridge was proposed by Cllr Palframan and seconded by Cllr Helm, and was unanimously voted to be the trustee, subject to DLC approval.

- 6.4 Street Lights – to consider how the cost of renewing Debenham street lights will be funded.

An initial proposal was put forward to fund £20k from council reserves and £35k from a public works loan board loan. Proposed by Cllr Loveridge and seconded by Cllr Cushion.

This proposal was amended to pay for all the cost from council reserves. Proposed by Cllr Feeney-Howells and seconded by Cllr Cockerton. Passed unanimously.

7. Planning Matters:

7.1 Applications received for recommendation to MSDC:

- 7.1.1 0007/16 d Hall Farm, Roamwood Green Lane – Erection of a horse walker.

Support for the application was proposed by Cllr Loveridge and seconded by Cllr Feeney-Howells and passed unanimously.

- 7.1.2 4429/15 Carters Ceramic Designs, Low Road – Erection of no.1 detached dwelling (previous planning permission 1711/12).

Support for the application was proposed by Cllr Feeney-Howells and seconded by Cllr Cushion and passed unanimously.

- 7.1.3 0027/16 Additional item added re Village End application for erection of detached dwelling with basement garaging and creation of vehicular access.

Cllr Winrow-Giffin declared a non-pecuniary interest in this item.

Proposed to support the application from Cllr Loveridge, seconded by Cllr Feeney-Howells. Votes cast were 6 for, 2 against and 2 abstentions.

7.2 To note Approvals/Refusals:

- 7.2.1 4265/15 Whitehall, Stowmarket Road – demolition of existing outbuildings, construction of single storey extension, including kitchen and swimming pool.

Planning permission granted.

7.3 Planning Correspondence:

As the clerk was not present this item was deferred to the next meeting.

8. Queen's 90th Birthday event in June 2016:

The working group have approached local businesses for raffle prizes and are actively pursuing various avenues regarding the closure of the street, inviting the identified 90 year olds within the parish and liaising with the police. Query raised why the road outside the Woolpack cannot be included within the street closure arrangements. This would be investigated further.

9. Clerk's Action List:

Deferred to next meeting.

10. To consider the Debenham Players request to site a storage unit at the Recreation ground.

A member of the players explained the current situation and why there was a need for storage locally. After some discussion the Players were asked to explore other possible sites in the village and send a report to council for inclusion in the March agenda.

11. Committees and Working Groups:

11.1 Website report noted.

11.1.1 Trees and Greens – to be followed up when the clerk is available again. Meanwhile Cllr Winrow Giffin agreed to be responsible for sowing some grass seed over the worn grass areas in question.

11.1.2 Green verge in Gracechurch Street – matter to be referred to MSDC.

11.1.3 Green verge at entrance to Hennicker Road townhouses – review a campaign re responsible and sensible parking.

11.2 To consider the purchase of an additional grit bin – no longer an issue provided the one at the corner of Water Lane and Allotment Lane is moved closer to the exit from the Water Lane ford.

11.3 Street furniture and public conveniences – nothing to report.

11.4 Woodland and Waterways – to make initial considerations regarding the WWSG Orchard proposal.

Possibility of using only half the area for orchard and leaving the rest as pasture was suggested. Clerk to research the options and possibilities here and supply information to the allotments committee to progress.

11.5 Employment Committee / Appeals Committee: - Cllr Palframan explained the need for such committees to council and asked for volunteers to sit on each of them. The employment committee would be chaired by the chair of council and consists of Cllrs Baldwin, Blackwell and Cushion. Proposed by Cllr Palframan and seconded by Cllr Loveridge and passed unanimously.

The Appeals committee volunteers were Cllrs Helm, Feeney-Howells and Cockerton. Proposed by Cllr Palframan, seconded by Cllr Cushion and passed unanimously.

11.6 Cemetery Committee – Cllr Bowman volunteered to replace Cllr Bower-Brown as the third councillor on the committee.

11.7 Parish Council shed located at the Recreation Ground – resolved to instruct the clerk to contact the scoutmaster to arrange for the scouts to clear their items from the shed. A set of keys would be required for the scoutmaster and Cllr Phipps.

11.8 Neighbourhood Planning – Cllr Palframan had previously circulated a report to council which was noted. He explained the recommendations in the report and stated he would be meeting with a new Planning lead at MSDC, Ian Poole, for further advice on how we progress with the Neighbourhood plan.

The recommendations were proposed by Cllr Palframan, seconded by Cllr Loveridge and passed unanimously.

The next agenda was to include the Housing Needs Survey.

12. Suspension of Standing Orders:

No members of the public wished to speak.

13. To note correspondence: - Deferred to next meeting.

14. Reports from Councillors on matters not itemised on the agenda:

Cllr Feeney-Howells reported that a car has been abandoned in the recreation ground car park. Clerk to follow up.

Cllr Bowman enquired about funding for the school bus – this is in the pipeline.

Also, that Patrick Cotton is retiring after Easter and an event is being held for him on Saturday 2 April, 7.00pm at the primary school.

Cllr Loveridge reminded councillors that the next litter pick was arranged for Saturday 5 March, starting at 10.00am or again at 12 noon from Dove Cottage.

Also could the clerk follow up the training event that is being arranged. Also that there are now several advertising (commercial) boards appearing on the railings at the south entrance to the village.

Cllr Cushion asked how the various SALC emails advertising funding for local groups could be better disseminated to the groups that could benefit. Though that the alerts from the web site would be one way plus using the Debenham groups email listing to target the groups within the village.

15. Chair's urgent business.

Parkes Properties from Woodbridge had approached the chair with a view to discussing the possibilities of building between 4 and 25 homes in Debenham. Chair had advised them to put the proposal to council formally and then we could review.

16. Date of Next meeting – 15 March 2016.

17. To note confidential minutes of the meeting held 18 January 2016 – deferred.

18. Youth Provision – Skatepark – Cllr Blackwell updated council on the current situation.

19. MSDC Planning process – deferred.

20. To consider proposals for the purchase of a plot of land for use by the parish council.

Deferred.

21. Staffing matters.

Meeting ended at 10.15pm.